

I. INTRODUCTION

- A. Purpose: To regulate the assignment of uniformed members of this Department to act in an official capacity during off-duty hours at activities or functions which take place within the jurisdiction of this Department and which may present a hazard to public safety or property. F.C. 2501.18
- B. Scope: This Regulation shall apply to all individuals, companies or corporations who propose to conduct activities where the public is involved or adjacent thereto and where enforcement of the Fire Code may be crucial to their safety.
- C. Author: The Deputy Chief of the Prevention Services Bureau through the Assistant Fire Chief (Fire Marshal) of the Fire Prevention Division is responsible for the origin and maintenance of this Regulation.
- D. Definition: A Fire Safety Officer (FSO) is a sworn member of the Department. An FSO is normally assigned to the Fire Prevention Division however; FSOs may be selected from other sections of the Department if qualified. FSOs are temporarily detailed to a permitted event to ensure the enforcement of the Fire Code. While on such duty, said member shall be in uniform and, in effect, be acting under the orders of the Fire Chief.

II. RESPONSIBILITY

- A. Owner, Agent or Lessee: When a Fire Safety Officer is required at any location or for an activity, the owner; agent or lessee shall remit a payment to the Department for services rendered. A financial agreement is available from the Financial Management Division (323) 838-2306.

III. POLICY

- A. Whenever it is determined that it is essential for public safety in any place of public assembly or any other place where people congregate; due to the number of persons or the nature of the performance, exhibition, display, contest or activity, one or more Fire Safety Officer shall be provided. Refer to Inspection Guide 3 for inspection guidelines.

IV. PROCEDURES

- A. The Regional Units Battalion Chiefs of the Fire Prevention Division shall review applicant requests and shall determine the need for a Fire Safety Officer.
- B. A Fire Safety Officer may be required at any of the following activities or locations:
 - 1. Public Assemblage:
 - a. Air shows at municipal airports
 - b. Boat shows at marinas or convention centers
 - c. Casinos
 - d. Carnivals
 - e. Circuses (indoor and outdoor under tents)
 - f. Concerts (indoor and outdoor)
 - g. Fairs
 - h. Public fireworks displays
 - i. Temporary change-of-occupancy use within a building or structure (i.e., B-2 occupancy being used as a public assembly)
 - j. Special events which require a permit, including parades
 - k. Film or theater industry wrap or awards parties
 - l. Sporting events at stadiums or sports arenas
 - 2. Watershed Area:
 - a. Outdoor festivals large enough to be beyond the control of the local engine company or Fire Safety Advisor capabilities.
 - 3. Filming Locations:
 - a. A place of assembly or any other place where people congregate in which case the general public has access to the productions area. This includes but is not limited to: Public Assemblage, Schools and Institutions, Petroleum Chemical Occupancies, and R-1 Occupancies (including hotels, Motels, and Apartment Buildings), that are Open to the Public.

- b. Productions that involve extensive use of special effects or explosions involving black powder.
 - c. Productions involving an unusually large cast and crew and/or unusually hazardous operations.
- C. Fire Safety Officers are required to contact the Production Company at least one day prior to the actual filming to verify the date, time, and location. However, location managers should contact the Public Safety and Film Unit, Coordinator (310-358-2397) the day prior to the production to confirm who is assigned to the production and to get that individuals name and home telephone number.
- D. Training Certificates: The FSO assigned must have completed the necessary training requirements for the type of event he/she is assigned. The training requirements are as follows:
 - 1. General requirement - An assigned or former member of the Fire Prevention Division or have completed the LA County Fire Prevention Academy
 - 2. Fireworks - State of California Fire Safety Officer Certificate
 - 3. Public Assemblage - Departmental Fire Safety Officer Class
 - 4. Filming Events - State of California Fire Safety Officer Certificate
- D. Variations: Any variation from this regulation shall be approved by the Fire Marshal.